



## Fremont/Newark Family YMCA

### Middle School REGISTRATION/CONTRACT

Enrollment Begin Date \_\_\_\_/\_\_\_\_/\_\_\_\_

School Year 2008-2009

Child's Full Name \_\_\_\_\_

Grade in September \_\_\_\_\_

Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender M / F

Mother/Guardian \_\_\_\_\_

Father/Guardian \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone#(Day) \_\_\_\_\_ (evening) \_\_\_\_\_

Phone# (Day) \_\_\_\_\_ (evening) \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Does your child have special needs? 0 Yes      0 No

If Yes, please describe \_\_\_\_\_

Place a check in the box indicating the plan you are selecting.

<input type="checkbox"/> <b>5 Days</b>	2:10 p.m. - 6:00 p.m. (end of school day may vary per school)	\$265.00 month
<input type="checkbox"/> <b>3 Days</b>	2:10 p.m. - 6:00p.m. (end of school day may vary per school) <b>Select days of the week (circle)</b> M T W Th F	\$200.00 month
<input type="checkbox"/> <b>2 Days</b>	2:10 p.m. - 6:00 p.m. (end of school day may vary per school) <b>Select days of the week (circle)</b> M T W Th F	\$135.00 month

The program operates on the FUSD calendar.

Please refer to the Holiday & Staff Development calendar for dates of closure.

Payment Options (check one)

<input type="checkbox"/> Monthly Payments Due 20 <sup>th</sup> of month prior to service	<input type="checkbox"/> Electronic Funds Transfer <b>Bank Draft</b> ____ 1 <sup>st</sup> or ____ 15 <sup>th</sup> prior to service	<input type="checkbox"/> Electronic Funds Transfer <b>Credit Card</b> ____ 1 <sup>st</sup> or ____ 15 <sup>th</sup> prior to service
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I authorize my bank/credit card provider to honor pre-authorized drafts drawn by the YMCA on my account for membership, childcare, programs or contributions. I understand a voided check must be attached to my application to draft from a checking account/copy of the top portion of my bank statement to draft from a savings account/ or presentation of my MasterCard or VISA to draft from a Credit Card. It is my understanding that the YMCA will draft my account continuously thru the membership or program end date. If I wish to terminate service, I understand that I must submit a cancellation notice 30 days prior to my electronic draft, but until the YMCA is in receipt of my written notice, I am responsible for monthly child care dues.

Signature of Depositor (as appears on account) \_\_\_\_\_

Date \_\_\_\_\_

Account # / Visa / MasterCard / Am Ex \_\_\_\_\_

Exp Date \_\_\_\_\_

I understand that I am responsible for paying the following fees:

Annual Membership Fee \$35     Registration Fee \$40     Tuition Plan Rate \$ \_\_\_\_\_    Total Payment \$ \_\_\_\_\_

I have read, understand and agree to the tuition and payment policy of the YMCA of the East Bay Child Care Centers, the Admission Agreement and the Parent Handbook. I understand all mail or walk-in fees are due on the 20<sup>th</sup> of the month prior to attending and if received after the 25<sup>th</sup> of the month, a \$40 late fee will be assessed (per family). And if payment is not received by the 1<sup>st</sup>, program services may be suspended. A two-week advance written notice is required for any program change or withdrawal. There will be no refund without such notice. The parent who registers the child in the program is the parent of record and is responsible for full payment. If I have special arrangement with another parent to pay part of the childcare, it is my responsibility to collect that payment. **I also understand that my registration fee and membership are non-refundable.**

Parent/Guardian Signature (responsible for payment) \_\_\_\_\_

Date \_\_\_\_\_



YMCA  
We build strong kids,  
strong families, strong communities.

Financial Assistance % _____
3 <sup>rd</sup> Party Name _____
Pro-rate Amount \$ _____
Approval Received _____
Staff Initial _____
Employee      Yes / No

Fremont/Newark YMCA  
41811 Blacow Rd.  
Fremont, CA 94538  
510-657-5200  
[www.ymcaeastbay.org](http://www.ymcaeastbay.org)

For office use only: Processed by: \_\_\_\_\_

Date: \_\_\_\_\_

## **YMCA of the East Bay** ***After the Bell* Payment Contract**

YMCA of the East Bay "After the Bell" is a program for middle school students. Hours vary between locations, please check your school's schedule.

1. The YMCA "After the Bell" Program Parent Handbook serves as a part of this Admission Agreement. Please understand that it is your responsibility to read and understand the policies set forth in the Parent Handbook.
2. A basic annual membership fee of \$35/\$60 is required for enrollment in all YMCA programs. A \$40/youth registration fee is due upon both enrollment and re-enrollment.
3. An Electronic Funds Transfer (EFT) may be automatically drafted from your bank account (checking, savings, credit card) on the 1<sup>st</sup> of the month or the 15<sup>th</sup> of the month prior to service. If your credit card is declined or bank draft is rejected, a \$25 service charge will be applied to your account. For ACH (Bank) returns, eCashFlow will attempt to collect your payment along with the \$25 service charge.
4. Be sure your member number or your youth's full name and school are on all payments. Postdated checks are not accepted.
5. Questions regarding fees, plan changes, payments, etc. should be directed to the local business office at 41811 Blacow Rd, Fremont, Ca.94538 or (510) 657-5200.
6. **A late fee of \$40** (limited to \$40 per family) will be assessed for payments received after the 25<sup>th</sup>. After the last day of the prior month of service, if payment has not been received, services may be suspended. Returned checks are considered late payments and a \$25 fee will be assessed. Checks that have been returned on two different occasions will require that all future payments must be in the form of a money order or cashier's check for a year.
7. Financial assistance is available for families that qualify. Funds are limited and are based on a first-come, first-served basis. Contact your local business office more information. Applications for the 07-08 School Year will be accepted beginning June 1, 2007.
8. Tuition is based on a 5/3/2-day/wk enrollment **NOT** attendance. There are no adjustments for non-attendance, partial week attendance or personal vacations. Initial prorates will be considered for registrations beginning after the second Monday of respective month. Drops/ Cancellations that occur after April 1, 2007 will be required to pay a early withdrawal fee based on the attendance plan of up to 50% of your monthly plan.
9. Refund conditions: Refunds/prorates cannot be granted for absences due to illness or vacation. When you enroll, you are reserving time, space, staffing and provisions, whether or not your child attends. Refunds will be given for overpayment of fee or paid time after your two-week cancellation notice has elapsed. Refunds will not be given if your youth is suspended or terminated from the program.
10. Information for holiday camps and summer day camps will be available 30 days prior to the holidays and summer. All participants must continue to complete registrations for holiday camps so that staffing, fieldtrips, supplies etc. can be arranged.
11. Please understand that by signing this contract you authorize your youth's participation in any/all swimming or field trip activity planned as part of the program. We will notify you in advance of these plans.
12. The YMCA will provide a 30 day written notice in advance of fee changes or operational hours.
13. We periodically take pictures of participants in YMCA programs/activities. Please understand that these pictures may be displayed, used in fliers, brochures, videos, or other YMCA promotional material. If you prefer your child's picture not be used in any of the above, please inform the YMCA David Hembree, Executive Director in writing.
14. Additional Services: At times, the YMCA will provide additional services to the youth. These services may take the form of a food program, youth sports league, enrichment course, or similar program.
15. The Department or Licensing Agency shall have the authority to interview children or staff and to inspect and audit child or facility records without prior consent. The license shall make provisions for private interviews with any children or staff members and for the examination of all records relating to the operation of the child care center. The department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, or inappropriate placement. (Community Care Licensing- Department of Social Services 510- 622-2602)
16. The YMCA may terminate this contract if the program does not meet the needs of the youth, if payments are not made as agreed, youth or parent do not follow the YMCA Youth On campus Policies, including YMCA Behavior Standards or there are three (3) or more late pick-ups.
17. The YMCA of the East Bay is a non-profit organization. Our Federal Tax ID # is 94-1156317.

## FEE PAYMENT SCHEDULE

Payment #1	August 20, 2008
Payment #2	September 20, 2008
Payment #3	October 20, 2008
Payment #4	November 20, 2008
Payment #5	December 20, 2008
Payment #6	January 20, 2009
Payment #7	February 20, 2009
Payment #8	March 20, 2009
Payment #9	April 20, 2009
Payment #10	May 20, 2009

Fees are due every month on the 20<sup>th</sup> of each month prior to service. EFT schedule will either be the 1<sup>st</sup> of the month of service or the 15<sup>th</sup> *prior* to service.

A late fee of \$40 (limited to \$40 per family) will be assessed for payments received after the 25<sup>th</sup>. After the last day of the prior month of service, if payment has not been received, child care services may be suspended. Returned checks are considered late payments and a \$25 fee will be assessed. Checks that have been returned on two different occasions will require that all future payments must be in the form of a money order or cashier's check for a year.